

# Desktop

Redact. Review.  
Release.



**RapidRedact Desktop** is a fast, easy to use redaction tool for irreversibly removing selected information from all electronic document types. The software completely removes text marked for redaction, any record of text or author's changes and cleans hidden data from "behind" the document. Once redacted, it's as if the information never existed.

## Who uses RapidRedact Desktop?

### Businesses

Automatically search and redact personal identifying information such as social security numbers, credit card numbers, names, etc. Review the redactions and make further changes using manual redaction tools.

### Users

- Clerks & Court Officials
- Litigation support companies
- Law firms
- Compliance departments
- HR and personnel departments
- Health & medical records
- Education & student records

### Integrators

- In-house redaction development
- Bureaux redaction services
- Solution providers and business support services

## RapidRedact works with most document types

- Microsoft Word documents
- PDF Documents
- Outlook emails and attachments
- Excel spreadsheets
- Image formats such as TIFF, GIF and JPEG
- Web pages
- Scanned documents
- Any document that can be printed

**Redact . . . Review . . . Release**  
**As simple as that.**

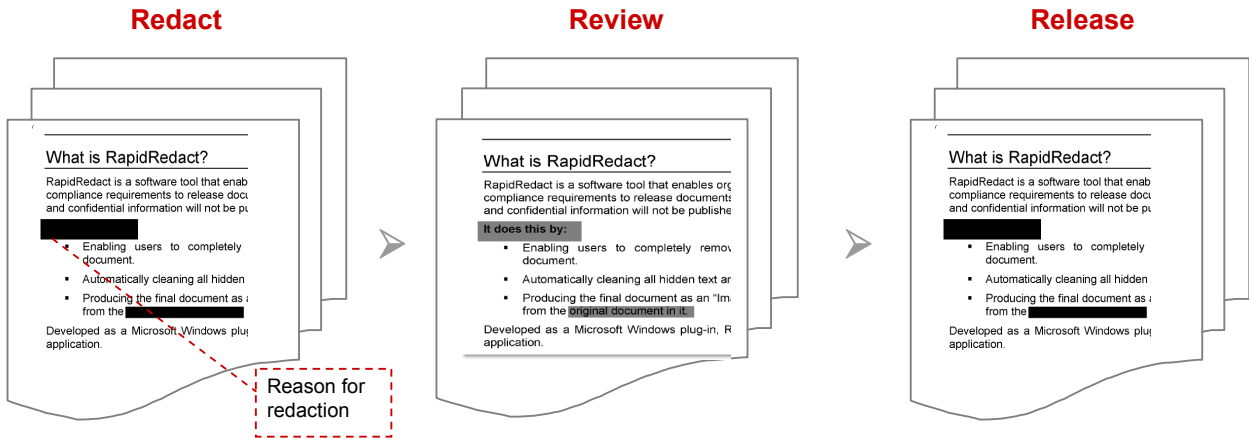
## Why use RapidRedact Desktop?

- Simple and easy to install; installs in minutes and is immediately ready to begin redacting documents.
- Any person can use it, extremely user-friendly.
- No training. No IT knowledge required.
- Redacts ALL typical office documents, including PDFs and emails.
- Integrates with your own desktop application software.

## RapidRedact features

- Automated and manual redaction
- Social Security Number (SSN) redaction
- [Bracketed text redaction]
- Search lists for specifying information for redaction
- Custom Regular Expression entry for finding structured information such as drivers license numbers, etc
- Manual Rectangle Redaction tool
- Freehand Scribble Redaction tool
- Allocate reason for redaction (Exemption Codes)
- Save audit copies for legal purposes
- Redaction Customization (Colors, patterns, etc)
- Integrates with Adobe Acrobat and Microsoft Office applications
- Customizable Stamps
- Scan and OCR simultaneously
- Page Numbering
- Customizable Watermark
- Multiple output formats (TIFF, PDF, RXF)
- DRMS Integrations
- Plus many more features...

## Simple three step process. . .



*Open ANY electronic document*

### Redact:

- Search Terms
- [Bracketed Text]
- Social Security Numbers
- Phone Numbers
- Credit Card Numbers
- Zones/Regions
- Images

Assign exemption codes to search terms

*Review and create an audit trail for legal purposes*

Review with others and make changes

Use manual redaction tools to further redact your documents

Save audit copies (translucent)

Create an audit trail for legal purposes

Create reports detailing information about your redacted documents

*Save and forward your redacted document to a recipient*

Information & data has been permanently removed

Exemption codes are permanently 'burnt in' (optional)

Save or send redacted document as PDF, TIFF or Working File (RXF)

Release redacted documents with complete confidence

## To purchase RapidRedact Desktop

RapidRedact licenses are available through OEM partnerships or resellers worldwide.

- Single user licenses (small – med size businesses)
- License packs (large businesses)

Please contact us for product or pricing information at [sales@rapidredact.com](mailto:sales@rapidredact.com).

For information on a reseller in your region please access our website at [www.rapidredact.com](http://www.rapidredact.com)

The annual maintenance subscription service includes provision for all software upgrades and enhancements released on a regular basis, as well as full access to technical support services and advice.

## RapidRedact Products

### RapidRedact Desktop

For organizations requiring redaction functionality that allows them to automatically search and redact all types of information including Social Security Numbers, Credit Card Numbers and other personal identifying information.

In addition to being able to automatically redact information, RapidRedact Desktop also provides a range of manual redaction tools to redact documents further.

RapidRedact completely eliminates the need to use any other software to meet redaction requirements and even integrates with Adobe Acrobat and Microsoft Office applications.

For more information about RapidRedact visit our website at [www.rapidredact.com](http://www.rapidredact.com)

Easily and effectively reduce the time it takes to **redact** your documents, **review** them, create an audit trail, and **release** redacted copies for public viewing.

### System Requirements

- Pentium 4 1.0 GHz or greater processor
- 1 GB RAM or more
- 2 GB hard-disk space available
- Windows XP, Vista, 7

**RAPID REDACT**

Email us at [sales@rapidredact.com](mailto:sales@rapidredact.com)  
[www.rapidredact.com](http://www.rapidredact.com)

RapidRedact™ Patent Pending